

CCTV54



Equipment Loan and Liability Agreement

1075 S. Boulder Rd., Ste. #215, Louisville, CO 80027 303-666-6558 www.CCTV54.org

I have borrowed the equipment checked on the back of this sheet (CCTV54 Field Equipment Checklist) on the date shown. **The basic rental package: Camera, Tripod, Shotgun Mike, Battery is \$20.00 per 24 hour period.** I understand that this equipment is loaned to me by CCTV54, and by signing this form and the equipment checklist, I agree to:

1. Be trained on the proper use of the equipment.
2. Attend an approved CCTV54 camera training class.
3. Pay in advance for the planned rental amount by check or credit card.
4. Return all equipment in the same condition that I received it.
5. Return all equipment within 24 hours of the sign-out date.
6. Pay for all repairs needed if the equipment is returned damaged.
7. Pay for the replacement of all missing or irreparable damaged equipment.
8. CCTV54 equipment may not be taken beyond 50 miles of the station without written approval of the station.

I understand that this equipment is a community resource, and I will use it carefully and safeguard it while it is in my possession. I assume all liability for the equipment including but not limited to being held accountable for any equipment stolen or damaged during the period equipment is checked out.

Borrower's Name: Print

Sign

Borrower's Driver's License

Borrower's Credit Card Number/ Auth#
Circle one: Visa, Mastercard, Discover

Borrower's Address

Zip Code

CCTV54 Authorized Rep.: Check-out: Sign & Print name

Checkout date & time

CCTV54 Authorized Rep.: Return: Sign

Return date & time

Amount PRE-PAID: \$_____. Extra Amount PAID for Additional Days (if any): \$_____

Number of Days Loaned: _____ Camera is used for which CCTV54 show:

IF THE BORROWER IS UNDER 18 YEARS OF AGE FORM MUST BE SIGNED BY ADULT:

I understand that the above-named minor has borrowed Field Production Equipment from CCTV54. By signing this form, I acknowledge that I am personally responsible for the condition of all equipment that is missing or is returned damaged, and I assume financial responsibility for repairs and replacements.

Printed Name of Adult

Signature

Date

CCTV54 Equipment Checklist: *FIELD CAMERAS*

- There is only 1 of each item available unless otherwise indicated.
- Please check all items being taken out, verifying you have all items.
- You must fill & sign both sides of form, (“Equipment Loan & Liability Agreement” & “Equipment Checklist”) and have signed by CCTV54 authorized representative.
- Remove batteries form accessory devices before return.

CHECKOUT RETURN

A. Sony PD170 Professional field camera system: (2 camera bags & 1 tripod)

_____	_____	Camera Bag (Kata) for PD170 camera & essentials
_____	_____	Camera Bag: rust orange color bag for accessories
_____	_____	Sony PD-170 Camera (S/N 1124498)
_____	_____	Large Battery (NP-F970)
_____	_____	Small Battery (NP-F330)
_____	_____	Battery Charger (8.4 VDC, 18 w)
_____	_____	Wireless Hand Mike, Transmitter (Sennheiser w-100 G2), & Mike holder
_____	_____	Remote Control (for camera operation)
_____	_____	Shotgun Mike (Sony ECM-NV1)
_____	_____	1 Lens Covers
_____	_____	1 PDP170 Camera Operating Manuals,
_____	_____	Firewire Cable (4 to 6 pin)
_____	_____	3 Patch cords: XLR extension; 10' 120 v power ext. cord; & Triple RCA jack
_____	_____	1 Headphone
_____	_____	No. of (good) AA batteries
_____	_____	No. of mini-DV tapes
_____	_____	Battery Tester (small one for AA etc. batteries)
_____	_____	Bogen Manfrotto 501 Tripod S/N A0139980

B. Canon ZR800 Compact Field camera bag system:

_____	_____	compact mini-DV Camera (Canon model ZR800)
_____	_____	Battery charger (8.4 V, 0.6 amp output)
_____	_____	1450 mAh Li Battery, & 530 mAh Li Battery
_____	_____	Instruction manual
_____	_____	Fire Wire: 4 to 6 pin patch cord
_____	_____	AV multi-plug patch cord with 3 RCA jacks

Contact phone numbers for questions, access, check-out and sign-in:

J. Bollinger	720-937-3176	Peter Stewart	720-771-6145
Linda Dinoto	303-520-0084	Howard Zaremba	303-456-6618

CCTV54 (Citizens Community Television) is the official Public Access TV Service Provider for area serving Louisville, Lafayette, Erie & Superior. Its goal is to provide community-based television and facilities, so that community members may produce & broadcast their own programs. CCTV54 is filed for 501(c)3 non-profit status, and donations may be tax deductible. Please contact anyone listed above for information on volunteering, training, program participation, or donations. **UPDATED: 6/08**

CCTV54 IS YOUR COMMUNITY PUBLIC ACCESS CABLE TELEVISION STATION

Borrower's initials _____